



# Monkwick

## JUNIOR SCHOOL

# Remote Learning Policy

For Temporary Use During the Covid 19 Pandemic  
Last Updated: January 2021

Inspiring Lifelong Learners

## Monkwick Junior School - Remote Learning Policy

Monkwick Junior School believes that remote learning should provide all pupils with access to a broad and balanced curriculum, that covers a range of subjects and ensures that children are well prepared for the next stage of their education. The school believes that pupils are entitled to receive the resources and support they need to succeed.

Pupils, parents, staff, governors and the community have a duty to help support the embedding of the Sigma Trust values and ethos within the school. These are:

- **Integrity** - be honest, transparent, trustworthy and true to your beliefs.
- **Passion** - be positive and enthusiastic about what you are trying to achieve.
- **Aspiration** - aim for your best and set high, realistic goals.
- **Resilience** - never give up and strive to improve.
- **Accountability** - take responsibility for your words, thoughts and actions.
- **Respect** - for yourself, your environment and other people.

**These values are demonstrated through the Remote Learning Policy in the following ways:**

### **Integrity**

- Access to a range of curriculum subjects and daily learning resources provided for English and Mathematics are fundamental to widening future choices and opportunities.
- All pupils should be able to receive clear feedback, to understand how they have succeeded in their work and how they can improve.
- All pupils are entitled to broad, balanced curriculum opportunities, and will be given the resources to access these.

### **Passion**

- Children should be able to enjoy learning and be enriched by the things that they discover.
- Children should have access to a wide variety of opportunities to develop their passions and skills.
- A variety of ways to record learning will be provided so that pupils can express their understanding through different mediums.

### **Aspiration**

- The curriculum will aim high and closely match the intended learning if they were in school.
- All children will be able to engage in a challenging curriculum that encourages them to think and achieve.
- Opportunities to build on existing talent, develop potential and create new skills will be provided.

### **Resilience**

- Children will face challenges with an open mind and persevere with things they find more difficult.
- All learners will be provided with the appropriate level of challenge to ensure they have the best chance to succeed.
- Staff will review the learning outcomes and adapt future materials so the right resources are provided to enable pupils to move their learning forwards.

### **Accountability**

- Children, parent and staff feedback are taken into account to ensure high quality provision.
- Staff will be available to respond to questions and queries to ensure the learning is accessible.
- Staff will ensure that standards of work across the curriculum reflect what children are capable of.

### **Respect**

- The work provided will develop children's ability to understand others, different customs and culture and promote British values.
- The remote curriculum will develop learners' understanding and respect for themselves, by encouraging reflection.
- Lessons will consider access to resources to ensure no pupil is disadvantaged when engaging with remote learning.

Remote learning at Monkwick Junior School will be delivered through Google Classroom, as this allows us to ensure pupils are able to receive and respond to feedback. The learning provided online will be high quality and match the needs of all learners, and the school recognises that some children will need more bespoke work to meet their current needs.

Information about how to access remote learning can be found on the school's website. This includes video explanations. Parents are encouraged to call the school if they need further support in accessing and using Google Classroom.

### **When Remote Learning is Used**

Remote learning will be delivered when pupils have to self-isolate for reasons relating to COVID. If a pupil has to self-isolate part-way through the school day, they can expect the rest of that day's intended learning to be accessible online, so that no learning needs to be missed.

If there is the need for a whole class bubble to need to isolate, then their learning will be moved online. They will follow the same curriculum as the rest of their year group.

Remote learning will also be used through periods of school 'closure'. As far as possible, learning will align with the intended in-school curriculum. It may be more appropriate to move some subjects and topics around, in order to ensure those which can be best done at home are those that the children engage in.

### **Daily Work on Google Classroom**

Assignments will be uploaded at 8am every school day. When uploaded, the learning will remain on the system, so if children miss some, for instance if they are unwell, they can catch up.

Each day's learning will consist of the following:

- English
- Maths
- Reading
- Two curriculum subjects (eg. French, History, Art, Science, Geography etc)
- At least one additional key skills task (eg. Spelling, handwriting or Times Table Practice)

There will also still be creative homework tasks and other additional tasks such as reading projects for children who would like to do more.

The learning provided matches the amount of learning that would be delivered in school. We expect that remote education (including watching teaching videos, reading through slides and independent work, and reviewing comments on their work) will take pupils around 4 hours each day.

Lessons will include a form of teacher direction, usually through Google Slides, a task on Google Docs and a learning video. Learning videos will be made by our staff or used from appropriate third-parties, such as Oak National Academy or BBC Learning.

Where learning requires additional resources that families may not have available at home, such as art and DT materials, the school will provide these for all children, to ensure they are all able to access a fuller curriculum.

It is the school's expectation that pupils engage with all the learning provided online. Where children are not completing all of their work, parents will be contacted by the school to inform them. Where parents feel their child is unable to meet this expectation, this discussion will need to be had with the school, so that support can be offered if needed.

### **Feedback, Marking and Support**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others.

Pupils and parents are able to use the comments section on lessons to ask questions about their learning and receive help if they need it. Staff will monitor these, and respond in order to resolve any issues. Once a piece of work has been completed, pupils should use the 'hand in' option so their work can be marked.

A member of staff will mark the work by annotating and highlighting on the document, where possible. They will use green highlight to identify responses that successfully meet the learning challenge and a yellow highlight to indicate where something could be improved. In addition to this, staff will use the comments sections to provide written feedback about pupils' work.

When a piece of work has been appropriately engaged with, it will be given a '1/1' and returned. This does not mean the work is complete, as there may be some improvements or pieces of feedback that need to be actioned. This mark is used to identify where pupils have engaged with the work they are assigned.

During a whole class or whole school closure, staff will review work on Google Classroom between 8:30am and 3:00pm, which is the normal school day. If children are self-isolating as individuals, then work may be marked outside of these times as staff will still be working with classes on site during those hours. Pupils are welcome to complete work at a time and pace that suits their individual circumstances.

### **Digital Access at Home**

We recognise that some pupils may not have suitable online access at home. Through conversations with staff we will establish possible solutions to ensure pupils can engage with the appropriate learning at home. Where necessary, electronics devices may be loaned, or additional learning resources, such as textbooks may be provided to supplement learning.

It remains the priority for pupils to access Google Classroom and the school will do their best to facilitate this. Accessing Google Classroom allows pupils to receive direct feedback from teachers and ensures learning is tailored to their needs, which makes it the best option for ensuring progress of learners not in school.

### **Communicating Concerns**

All pupils are expected to engage with remote learning and where this does not happen, a member of staff will be in touch to discuss any barriers at home. Engagement will be reviewed at least weekly. If parents have any concerns, they should contact the school office.

### **Supporting Pupils with Additional Needs**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may find it more challenging to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils. Pupils will have tailored work assigned to them, that is appropriately pitched. Additional resources, such as word banks and support sheets may be included with a lesson, to support these children to be as independent as possible.

For pupils who usually work on a personalised curriculum when in school, they will continue to receive this remotely. They will be assigned the same amount of learning as all other pupils.

## **Safeguarding**

Safeguarding remains a priority while children are working at home.

Staff will continue to monitor interactions with pupils and report concerns via Smoothwall Safeguard, so that they can be acted upon by Designated Safeguarding Leads. Any concerns will be shared with parents or any relevant agencies.

If parents have any concerns, these should be raised directly with the school.

Online safety also remains a priority and, where possible, online devices provided by the school will have an appropriate filter installed. Parents are encouraged to monitor their child's use of online devices and use the necessary parental restrictions. There are several further links available on the school website.