

**Monday 22<sup>nd</sup> March 2021**

## **Changes to Exit and Entry Procedures for Summer Term**

Dear Parents and Carers,

It has been really lovely to welcome the children back and have the school full of life again. Thank you all for your support with this over the last couple of weeks!

As we know that across the next few weeks more areas will be opening up as lockdown restrictions are eased, we feel it is the right time to move away from our staggered exit and entry times when we return to school after the Easter break. We hope this will help make things easier for families now that things are looking safer.

Below are details of the new arrangements, which **will apply from Tuesday 13th April**, when we return to school following the Easter break.

### **Entry Arrangements**

Children will be able to come into school any time between **8.30am - 9.00am**. They will come in through the front gate as they do at the moment, but will walk straight round to their classrooms. This is what happens when the weather is poor, so the children will be familiar with this already. There will be adults around to ensure children get to their classrooms safely.

Parents can still walk their children onto the site if they wish to do so, leaving them at the same gate as they do now, and following the same route out of the school.



## Exit Arrangements

Children will be picked up directly from classrooms, so that siblings, including those with infant school siblings, can go together.

Children who **walk home on their own in Years 5 and 6** will leave the school site first at **2.45pm**, following the one way system around the site.

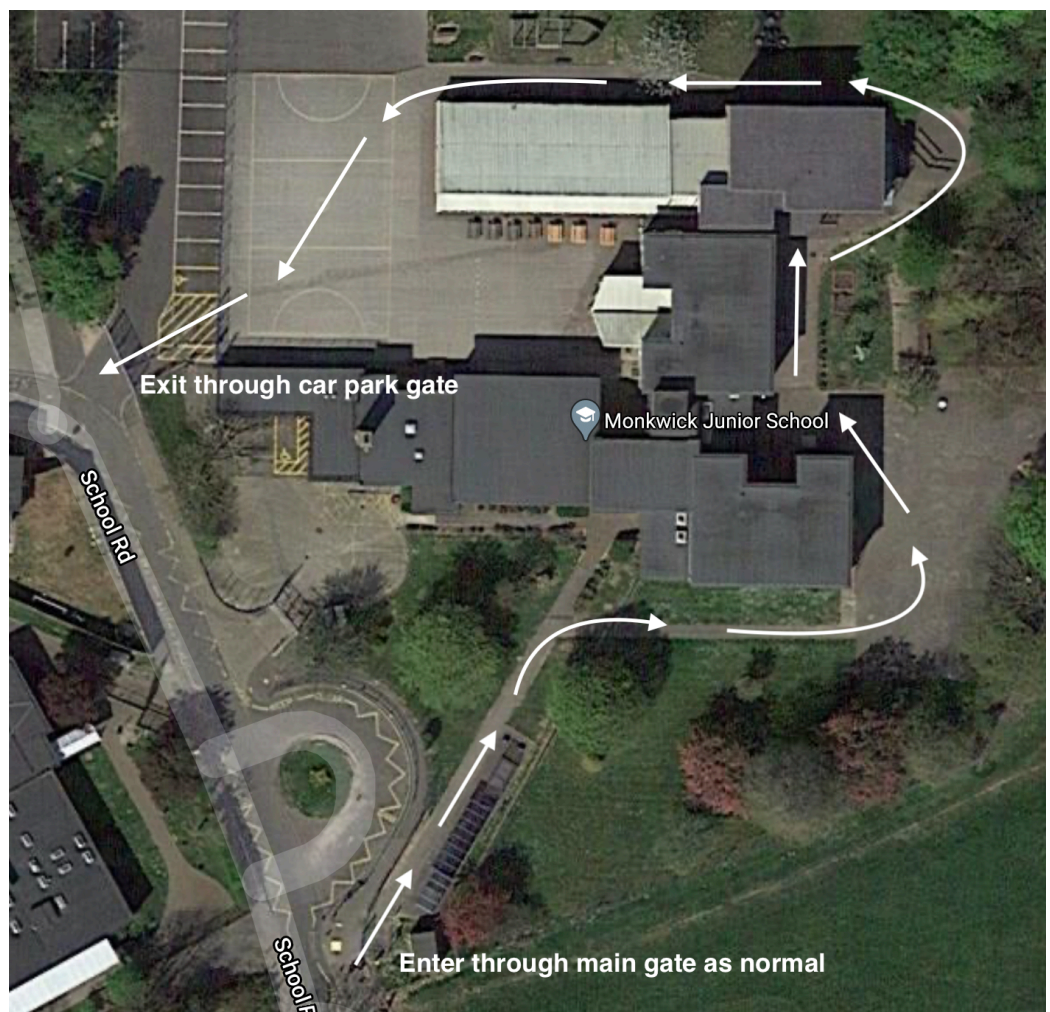
When these children have left, between **2.50 - 3.00pm**, **parents of children in Year 5 and 6** will be able to pick up their children from classrooms, **plus any of their younger siblings in Years 3 and 4**.

Between **3.00 - 3.15pm**, **Year 3 and 4 children** can be picked up from their classrooms.

The site will be one way, so children will need to be picked up from the classes in the correct order. It is essential that parents support the school's policies on social distancing while on site.

School staff will be around at both the beginning and end of the day, but they will not be able to have conversations with parents at this point, as the traffic around the site will need to keep moving.

The one way route around the school site is shown here.





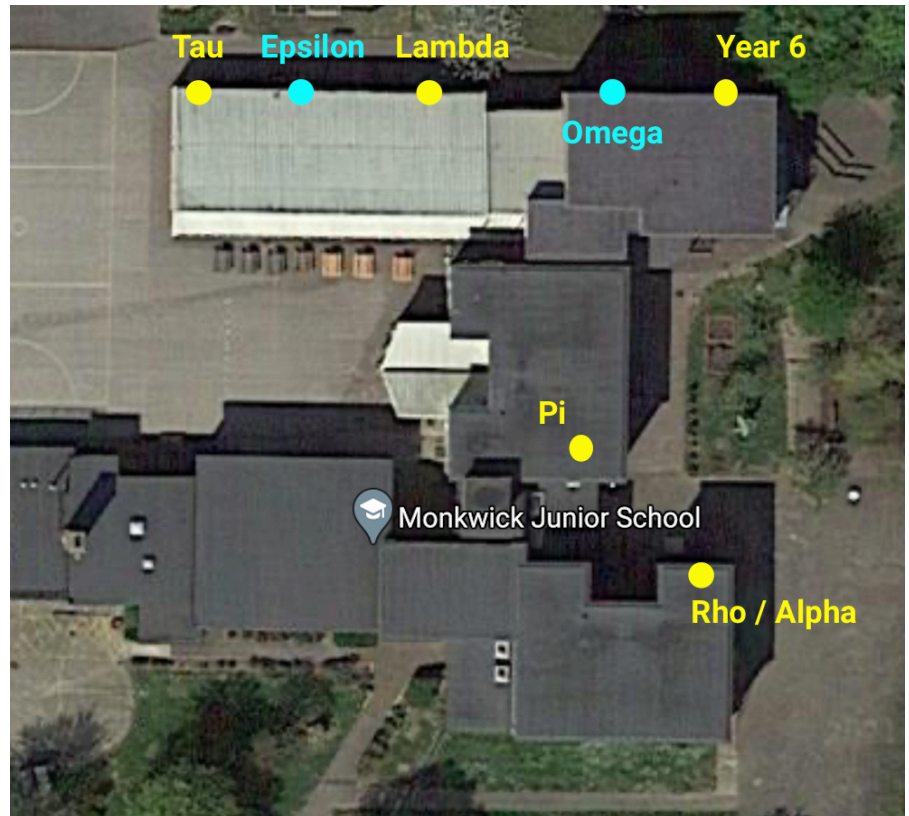
The pick up points for each class are shown here. Please note that as Alpha, Omega and Pi classes are upstairs, they have a different room downstairs where they can be collected from -

Alpha will be in the spare Y5 classroom (Rho will also be collected through this door).

Pi will be in the Conservatory.

Omega class will be in the Studio.

Any Y6 children who need to be collected will go from Phi classroom.



All main learning will happen between 9.00am - 2.45pm, so the children will not miss any of their learning if they are picked up first. They will have some basic skills practice tasks while they wait to be collected.

If the school site is busy, we will have to limit the number of people on site at once, so you may be asked to wait for a short while if this is the case.

We hope that this will support families in being able to pick their children up more easily from school.

Thank you in advance for your support with this change.

Kind Regards,

Miss McCutcheon  
Headteacher